MEETING

STATE OF CALIFORNIA

PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF ADMINISTRATION

RISK AND AUDIT COMMITTEE

OPEN SESSION

CALPERS AUDITORIUM
LINCOLN PLAZA NORTH
400 P STREET
SACRAMENTO, CALIFORNIA

TUESDAY, NOVEMBER 15, 2022 2:17 P.M.

JAMES F. PETERS, CSR CERTIFIED SHORTHAND REPORTER LICENSE NUMBER 10063

APPEARANCES

COMMITTEE MEMBERS:

Lisa Middleton, Chairperson

David Miller, Vice Chairperson

Fiona Ma, represented by Frank Ruffino

Jose Luis Pacheco

Ramon Rubalcava

Mullissa Willette

Betty Yee, represented by Lynn Paquin

BOARD MEMBERS:

Rob Feckner, Vice President
Theresa Taylor, President

STAFF:

Marcie Frost, Chief Executive Officer
Matt Jacobs, General Counsel
Kevin Fein, Chief Compliance Officer
Beliz Chappuie, Chief Auditor

APPEARANCES CONTINUED

ALSO PRESENT:

Steve Franklin, BDO

Bill Kim, BDO

Sylvia Mak, BDO

Dipika Nagin, BDO

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PROCEEDINGS

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CHAIRPERSON MIDDLETON: I'd like to call to order the Risk and Audit Committee meeting of November 15, 2022. Roll call, please.

COMMITTEE SECRETARY: Lisa Middleton?

CHAIRPERSON MIDDLETON: Present.

COMMITTEE SECRETARY: David Miller?

VICE CHAIRPERSON MILLER: Here.

COMMITTEE SECRETARY: Frank Ruffino for Fiona Ma?

ACTING COMMITTEE MEMBER RUFFINO: Present.

COMMITTEE SECRETARY: Jose Luis Pacheco?

COMMITTEE MEMBER PACHECO: Present.

COMMITTEE SECRETARY: Ramon Rubalcava?

COMMITTEE MEMBER RUBALCAVA: Here now.

COMMITTEE SECRETARY: Mullissa Willette?

COMMITTEE MEMBER WILLETTE: Here.

COMMITTEE SECRETARY: Lynn Paquin for Betty Yee?

ACTING COMMITTEE MEMBER PAQUIN: Here.

CHAIRPERSON MIDDLETON: All right. Thank you.

Move on to the second item on our agenda, the Executive Report, Mr. Fein.

22 CHIEF COMPLIANCE OFFICER FEIN: Good afternoon,

Madam Chair, Mr. Vice Chair, Committee members. I'm Kevin

24 | Fein, CalPERS team member and Chief Compliance Officer.

25 | Very happy to be with you here this afternoon. Today's

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meeting under action agenda items, Ms. Chappuie and Mr. Kim from BDO will present the fiscal year 2021-22 independent auditor's report and management letter. In addition, Ms. Nix and Mr. Cohen are here, should you have additional guestions.
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Next, under the information agenda items, I'll take a few minutes to share with you an update to my initial observations and preliminary plans I first shared with you at our April meeting.

The Next Risk and Audit Committee meeting is scheduled for February 2023 and will include a review of the Risk and Audit Committee delegation and the fiscal year 2022-23 Enterprise Compliance and Risk Management mid-year plan update. That concludes my report. I'm happy to take any questions.

CHAIRPERSON MIDDLETON: All right. Thank you. I don't see any questions.

This is a action item. Is there a motion to approve Items 3a and 3b?

COMMITTEE MEMBER PACHECO: (Hand raised).

CHAIRPERSON MIDDLETON: Mr. Pacheco?

Second?

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VICE CHAIRPERSON MILLER: Second.

CHAIRPERSON MIDDLETON: Mr. Miller.

All in favor, please say aye?

(Ayes).

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CHAIRPERSON MIDDLETON: Any opposed?

3 It is approved.

We now move on to item number 4, information consent items. I have no requests to remove any information consent item for a separate discussion, so we will move on to Item 5, which is action consent items, the independent auditor's report for fiscal year 2021-2022.

Ms. Chappuie, Ms. Nix, and Mr. Cohen.

CHIEF AUDITOR CHAPPUIE: Good afternoon, Madam Chair and members of the Committee. Beliz Chappuie, Office of Audit Services.

Agenda Item 5a is an action item. Staff is requesting the Risk and Audit Committee to approve the Board's independent financial statement auditor, BDO's audit reports for fiscal year ended June 30, 2022. I want to turn it over to the BDO staff here presenting with me today.

MR. KIM: Hello, Madam Chair, Vice Chair, and Committee members. For those that are new to the Committee, my name is Billy Kim. I am the overall audit engagement partner from BDO. I just want to say thank you for taking the time to allow us to present the results of the audit to you.

With me here today are key leaders of my team,

that includes Steve Franklin to my right who's our investments audit partner. And then Sylvia Mak to my left as well as Dipika Nagin to my right who are both audit directors that assist me in leading the team. Now, they'll assist me in presenting the results of our audit. And overall, in terms of the scope of the audit, it includes the audit over the basic financial statements for the fiscal year ended June 30th, 2022. Those financial statements include the fiduciary funds, as well as the proprietary funds of Calpers financial statements. And we have three deliverables that we have provided to you in advance, two of which are audit reports. And the other is a summary of our audit work which we'll be flipping through the slides today.

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(Thereupon a slide presentation).

MR. KIM: We're expected to be issuing unmodified opinions over these basic financial statements. So in other words, meaning that there will be clean opinions. We'll also be issuing a report over internal controls, over financial reporting, and over compliance, which will conclude that there are no issues to highlight related to internal controls that were identified as well as any compliance matters.

Lastly, I want to note that we did receive the full cooperation of management during the audit and that

all of our requests that we had requested were available for our inspection.

Now, I'll pass it off to Dipika who will talk a little bit more about the details. So Dipika, go ahead.

MS. NAGIN: Thank you, Billy. Can we please move to slide five.

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MS. NAGIN: Oh, thanks, Marcie.

All right. Now, let's see if I know how to run it.

Oh, There we go.

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Okay. All right. So continuing on with the results of our audit. As it relates to significant accounting practices and policies, there were no changes noted during this year. Also, there were no adoption of any significant new accounting standards. As part of our audit, we focus heavily on accounting estimate. There are four areas we have identified accordingly. The first area of estimate is related to the valuation of private equity and real asset investment. This is considered to be a significant estimate. This will be covered in more detail by our investment partner Steve Franklin shortly.

Another area of significant estimate pertains to the liability for future policy benefits to be paid to beneficiaries related to the Long-Term Care, or LTC, Fund. The LTC liability is derived from a roll forward method and includes assumptions from the latest valuation report.

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I would like to highlight here that the discount rate assumption for the LTC liability is a focal point for our audit. We've had no issues with the discount rate used. There was a change in estimate due to the termination of the LTC class action settlement that occurred in April 2022. The LTC class action updates have been appropriately disclosed in the ACFR in the contingencies footnote.

Other estimates that we focus on include the Health Care Fund's estimated claims liability. This is a liability that uses an actuarial methodology based on historical claims data for each of the medical plans that are offered by CalPERS to its members. And lastly is the estimate for pension liabilities for cost-sharing plans including PERF B, PERF C, and single defined benefit plans.

As part of our audit for the three latter areas of estimate, we perform procedures over the liabilities including analytical analysis, sample testing, and procedures over the accuracy and completeness of the data used. We also independently utilized actuaries to review management's actuarial models, methodologies, calculations, and any related assumptions. Based upon the

work performed, we noted no issues.

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Now, I will pass it over to Steve who will cover more details about the significant estimate related to the valuation of investments.

MR. FRANKLIN: Thank you, Dipika.

And this is a -- it will probably be familiar to many of you is this is an estimate that we've had in prior years as well. And the estimate is really related to the non-coterminous year-ends between the financial statements of the underlying funds, both the private equity and real asset funds that CalPERS invests in, and CalPERS year-end. So those funds year-ends are December 31st, which is when they provide audited financial statements and CalPERS year-end is obviously 6/30. And so that estimate is related to the value and change in fair value between that coterminous year-end.

And we do a significant amount of procedures around this area, including sending confirmations to the underlying investment firms, in addition to detailed testing of contributions distributions, and analysis around the change in fair value and unrealized gain loss, in addition to some high level analytics that we do as part of our procedures.

So based on all that, we concluded that everything was reasonable and appropriate and had no

findings.

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test work.

Thank you.

MR. FRANKLIN: The next slide talks about again

qualitative aspects of CalPERS financial reporting. And that -- that is comprised of, you know, significant accounting policies and practices, conclusions around significant estimates, unusual transactions, and presentation disclosure, and new accounting estimates, most of which we covered on the previous slide. The one item I would like to highlight here is around significant unusual transactions. And there was one that we noted this year which was related to the secondary sale of the -- that was done -- you know, it was highlighted in the press and publicly known. And so that was one transaction that we focused on this year, as part of our

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Next slide.

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MR. FRANKLIN: And that sort of links directly with what's on the next slide, which is the corrected misstatement that we identified. So as part of our procedures related to our valuation testing and, you know, our existence testing, we identified this corrected misstatement. And this misstatement didn't impact the net

asset value of the pension of CalPERS. It was really just a -- it was a reclass between two different line items on the financial -- on the balance sheet.

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And so this item had been classified within public equities and this is related to cash that's due to the fund from the proceeds of the sale of those secondary assets. And so the reclass is reclassing that from public equity to receivable on the financial statements. And we spoke with management about it. Everybody was on board and greed and that adjustment was made to the financial statements.

CHAIRPERSON MIDDLETON: If I can interrupt.

Approximately, how long did it take from the time that this was identified until it was corrected?

MR. FRANKLIN: I would say we had conversations within -- I would say within a week. I mean we had conversations direct -- quickly -- after I identified it, you know, I consulted with Billy and the other engagement team, that probably took a day or two, and then we reached out to management and spoke with them. So they were very responsive and understood and had several discussions with them, very cooperative, so it was quick.

CHAIRPERSON MIDDLETON: All right. And the length of time between -- now, this -- these were transactions that took place, as I understand it, at the

end of the fiscal year, right in the very last week in June

MR. FRANKLIN: That's correct.

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CHAIRPERSON MIDDLETON: So when was it that you first identified it?

MR. FRANKLIN: So we start our field work in August -- in late August. And so we would have identified this. I would -- from memory, I would say around mid-September.

CHAIRPERSON MIDDLETON: Okay.

MR. FRANKLIN: Right -- you know, right after we started our -- you know, we do some preliminary work in August, but really we hit the ground running around August 24th. And so, you know, I would say within that first couple weeks of audit, we identified it.

CHAIRPERSON MIDDLETON: And was there any public information that was provided based on this before it was changed?

MR. FRANKLIN: Public information provided by -CHAIRPERSON MIDDLETON: By Calpers, anything that
would mislead the public regarding our --

MR. FRANKLIN: No. No.

CHAIRPERSON MIDDLETON: Okay. And did this have any impact in terms of any incentives or anything else that would be paid to anyone in our investment team?

MR. FRANKLIN: Not that I'm aware of, no.

CHAIRPERSON MIDDLETON: All right. Thank you.

MR. FRANKLIN: And that's the end of my section.

There were no uncorrected misstatements. And so with that, I would like to hand it over to Billy to talk about the internal control of our financial reporting.

MR. KIM: All right. Thank you. On this slide --

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MR. KIM: -- this is just to point out that we're actually required to report to the Risk and Audit Committee about any material weaknesses or significant deficiencies that we've identified within the audit. I'm happy to report there were no material weaknesses, no significant deficiencies that were identified during the audit.

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MR. KIM: So these slides here, starting with this one, includes what we call our other required communications. And so I will highlight a couple of these for our meeting.

First is that we had no significant changes in our planned audit strategy that we had communicated to you in June. And so our -- in terms of our risk assessment

and the plans that we've had stayed intact since the June time frame. Second, we did also utilize internal firm specialists as well. We had alluded to that earlier as well. That included investment valuation specialists as well as actuarial specialists, and cybersecurity specialists as well.

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And in particular, I just wanted to highlight in terms of cybersecurity specialists. This year, we felt compelled and the need that given the sensitivity to cybersecurity, you know, and also it was mentioned by the Committee as well that we needed to make sure that we spent additional time to enhance our procedures and understanding over the cybersecurity internal controls that exist at Calpers and in relation to the impact that it could have to the financial reporting process.

And so our cybersecurity team did come in to supplement our team to understand those controls. We focused on 12 different areas of the cybersecurity environment. And just to identify whether there was any gaps or risks, and no such gaps or risks were actually noted.

Third, if we go to the next slide --

MR. KIM: -- There were no disagreements with management or significant difficulties that we've also

encountered during the audit. If we can go to the last slide, please.

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MR. KIM: And the Last thing I wanted to remind the Committee is that we are required by our professional standards to be independent of CalPERS and want to reaffirm that we have been independent from start to finish.

So thank you and that concludes our presentation of Agenda Item 5a, and we're happy to take any specific questions.

CHAIRPERSON MIDDLETON: To everyone on the team, thank you. Billy, approximately how many individuals from BDO did you have involved in this audit?

MR. KIM: Wow. It's like 30 plus individuals. And it's actually a little bit more than that, because there's some people that help out administratively as well, but it's a quite a -- quite a number.

CHAIRPERSON MIDDLETON: And the time frame from start to finish, from August of last year to now?

MR. KIM: Yeah, we -- we get started actually in the April time frame is when we start our planning process.

CHAIRPERSON MIDDLETON: Okay.

MR. KIM: And then we do have interim work that

goes on from May to June and then we start up year-end field work in August. So it continues on. We still also have the GASB reports that we issue in December. So it's almost the full year.

CHAIRPERSON MIDDLETON: And about how many hours of work from BDO goes into this audit?

MR. KIM: It's a lot of hours. Just -- I would say --

CHAIRPERSON MIDDLETON: I'm sorry I didn't give you advanced warning on that question.

MR. KIM: Yeah.

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CHAIRPERSON MIDDLETON: All right. Well, after all of that time, I think it's reassuring to see the results that you did find. And most particularly is there anything you would like to highlight when it comes to issues around cybersecurity in terms of what you found or conversely what you did not find?

MR. KIM: Yeah. Like I had mentioned, there were 12 different focus areas that our team had looked at. And, you know, the team that was involved, they are involved in advising clients on cybersecurity matters. So they are required and they are up to speed on what the latest and greatest risks are that exist in the cybersecurity world. And so again, that -- that comes to show that when they had looked at your environment, that

your environment was up to where it needed to be from our perspective as it relates to any potential impacts to financial reporting. So, yeah, no specific issues, like I had mentioned, as it relates to that work.

CHAIRPERSON MIDDLETON: Thank you.

Mr. Pacheco.

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COMMITTEE MEMBER PACHECO: Thank you. Thank you, Chairwoman Middleton. I'd like -- I'd like to go back to the slide, the results of the audit, on the investment sale, and the receivable, and the public equity. First of all, I want to compliment you with your audit report. This is -- I was impressed. I -- I'm very much into audits. I enjoy reading these and it's very impressive of how you went through it, the process. It was very -- it was just very engaging.

I'd like to know -- I know that we -- you were able to identify this. I think it was you said

September -- about September time. Do you think -- do you think that will we ever -- do you think there will be -- we need to establish maybe some internal controls to make sure this never happens again, or was this -- it was just a fluke? I'm just trying to understand that process, because, you know, it's a -- it's a sizable amount of money --

MR. KIM: Yeah.

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COMMITTEE MEMBER PACHECO: -- and we don't want
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    to -- you know, we want to make sure it's right the first
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    time, instead of going back and correcting it.
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             MR. KIM: And that's a great question. And we
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    actually did note there's an associated control matters
    regarding this, which we were going to be presenting in
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    the next report. So if you want to wait.
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             COMMITTEE MEMBER PACHECO: I will wait. I will
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   wait then.
             MR. KIM: We could touch -- we'll be touching
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   upon that.
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             COMMITTEE MEMBER PACHECO: Oh, that's fine.
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                                                          I
    can wait then.
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             CHAIRPERSON MIDDLETON: Are there any other
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    questions?
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             Then this is an action item. Let's -- is there a
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   motion to approve 5a?
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             VICE CHAIRPERSON MILLER: Move to approve.
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             COMMITTEE MEMBER PACHECO: Second.
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             CHAIRPERSON MIDDLETON: Motion by Mr. Miller
    second by Mr. Pacheco.
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             All in favor, please say aye?
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             (Ayes).
             CHAIRPERSON MIDDLETON: Any opposed?
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             Approved.
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We will now go on to 5b. And I think we're -- we've already set up 5b, so...

CHIEF AUDITOR CHAPPUIE: There we go. Madam

Chair, Beliz Chappuie again. Agenda 5b is also an action

item. Staff is requesting the Risk and Audit Committee to

approve the Board's independent financial statement

auditor BDO's draft management letter. Now, I'd like to

turn it back over to the BDO staff.

MS. MAK: Thank you, Beliz.

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(Thereupon a slide presentation).

MS. MAK: Madam Chair, Mr. Vice Chair, and members of the Committee, in planning and performing our audit of the financial statements for CalPERS for the fiscal year 2022, we considered CalPERS' internal controls over financial reporting as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal controls.

Billy provided you with an overview of the control definitions in the prior agenda item, so I will not go through them again. In connection with our audit, we noted no material weaknesses. We identified one deficiency related to the review for classification of investment receivables.

Specifically, we observed that the investment proceeds receivable related to the secondary sale of certain private equity investments were inappropriately recorded in public equity instead of in the investment sales and other receivables financial statement line item.

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Upon identification of the misclassification, it was timely corrected by management. The reclassification had no impact on total additions or total investments, and represented a change within the line item on the financial statements. In order to appropriately record proceeds receivable, we recommend management implement a control during its year-end review to identify whether any proceeds from sales that have taken place prior to year end and are still to be received, and if so, to assess for the proper classification of them on the financial statements.

Management has indicated that to enhance its internal control going forward, annually the financial reporting and accounting group will inquire with the Investment Office to identify any transactions where the proceeds may not be fully received as of the reporting date. If any transactions are identified, the financial reporting and accounting group will assess for proper classification and include the transactions in the year-end financial statements in accordance with U.S.

GAAP. We will continue to monitor the improvements that have been put into place in the coming year and will further assess the operations of this control put into place during our 2023 audit.

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We also wanted to take this opportunity to look back at the prior year 2021 control findings. As part of the prior audit, we identified a significant deficiency related to the segregation of duties over the oversight of dormant accounts. Dormant accounts are those which have not had activity in the past six months and for which the retiree has not been identified as deceased.

During fiscal year 2022, dormant account reissues required an extra layer of review and approval by the Retirement Benefit Services Division Assistant Division Chief or the Division Chief. Changes were also made to myCalPERS to prevent a user requesting to reissue a payment from also approving the payment as well.

Further, improvements were made to segregate duties between the team that makes the deposit account updates to those accounts in myCalPERS from the team that actually processes the reissuance of payments. We concur with management that this control finding has been remediated.

As part of the prior audit, the results of a significant deficiency related to death benefit payment

receivables, which was an agenda item that was originally shared by CalPERS's Office of Audit Services during the September 2021 meeting with the Committee. Management put into place the controls that were identified and discussed in detail during that meeting. And we observed that those were operating during fiscal year 2022. We concur with management that this control finding has also been remediated.

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Finally, as part of the prior year audit, we identified a deficiency related to the security administrative access by certain members of the Actuarial Office to the Actuarial Valuation System, AVS, which created a segregation of duties conflict, and the review of the AVS user access log was also being performed by a member of the Actuarial Office who had administrative access. Steps were taken in fiscal 2022 to remove the security access role from active actuarial office AVS users.

Users changes are also now updated in AVS by a division within the IT department. The IT Department is also responsible for the semi-annual review of the user access logs. The changes put into place improved the segregation of duties and we concur that this finding has also been remediated.

This concludes our remarks on the management

letter and we will now open it up for questions.

Thank you.

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CHAIRPERSON MIDDLETON: Mr. Pacheco.

COMMITTEE MEMBER PACHECO: Thank you very much.

Oh, there it is.

Thank you. Thank you for that awesome answer on the internal controls. So I kind of now know exactly what it was and you guys -- you guys -- now that -- there's a mechanism of communication between the Investment Office and all other parties, I think now we'll be -- we'll be set. So I think that was perfectly answered. Thank you.

CHAIRPERSON MIDDLETON: Are there any other questions?

It is, of course, reassuring to hear your report regarding the changes that were implemented over the last year in response to the audit of last year. And we look forward to hearing something very similar at this time next year.

Are -- is there any other information that any of you have?

Then I congratulate you again on behalf of the Committee for your work, for your independence, and thank you.

MR. KIM: Thank you.

CHAIRPERSON MIDDLETON: With that, I need a

motion to approve 5b.

COMMITTEE MEMBER PACHECO: I'll make a motion.

VICE CHAIRPERSON MILLER: Second.

4 CHAIRPERSON MIDDLETON: Mr. Pacheco, a second

5 from Mr. Miller.

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All those in favor, please say aye?

(Ayes).

CHAIRPERSON MIDDLETON: Any opposed?

Item 5b is approved.

We will move on to Item 6A, information agenda items. And this is the Chief Compliance Officer update on preliminary plans.

Mr. Fein.

CHIEF COMPLIANCE OFFICER FEIN: Thank you, Madam

15 Chair.

When I first provided my observations and preliminary plans, I was just approaching three months in the role. And now I am just about a little past nine months. I continue to read loads and loads of materials and getting to know my colleagues throughout the enterprise. I'm learning more about how processes work in the public sector, specifically here at CalPERS. I've been participating in meetings and webinars with other public sector compliance professionals, as well as establishing individual connections with several both here

and -- in California and around the country.

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I spoke in April about enhancements to certain conflict check procedures. To better detect and prevent conflict issues, we have -- now have also expanded certain onboarding procedures for new team members in order to better identify areas where there may be potential for conflict as well as educating them on what the requirements are. Some of you have been through this process yourselves.

We are also expanding that for a number of team members who have promoted into different positions, in many cases having been a number of years since they were last through that sort educational process. We're finding that folks appreciate the process and are increasing their knowledge of and appreciation for compliance and risk issues. It is also helping us to further the long-held goal here of increasing compliance and risk awareness.

We have continued to work with HR to design our flatter and more simplified organization chart and complete our work to combine and integrate the Compliance and Risk teams into a single cohesive team. I'm very pleased that the team has been incredibly eager to jump in, learn different parts of the activities within our group, and build their existing skill sets.

We are improving and increasing our use of

technology to allow the automation of various processes. The resulting increase in ability to process and evaluate many activities and large amounts of data will again greatly strengthen our efforts to identify, assess, and ultimately prevent conflicts of interest and ethical behavior lapses.

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We will continue sharing new plans and proposals with the executive team to receive their input and approvals as we continue to enhance and mature our compliance and risk practices. I would like to thank you and the executive team for the support and approval of the plans I've implemented so far.

That concludes my update. I'm happy to answer any questions.

CHAIRPERSON MIDDLETON: All right. Are there any questions for Mr. Fein?

Congratulate you on the professionalism with which you have approached this, and thank you, and please keep it up.

CHIEF COMPLIANCE OFFICER FEIN: Thank you.

CHAIRPERSON MIDDLETON: All right. We will now move on to Item 6B, which is summary of committee direction.

CHIEF COMPLIANCE OFFICER FEIN: Madam Chair, I took no note of any directions.

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CHAIRPERSON MIDDLETON: I don't recall giving
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    any.
             (Laughter).
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             CHAIRPERSON MIDDLETON: So is there any public
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   comment?
             No public comment, then we will recess into
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    closed session for items 1 through 3 on the closed session
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    agenda. We'll immediately reconvene in open session after
    the closed session. Closed session should take
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    approximately 10 minutes. We thank you. And Mr. Fein, if
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    you could stay seated we will begin with you.
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             (Off record: 2:49 p.m.)
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             (Thereupon the meeting recessed
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             into closed session.)
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             (Thereupon the meeting reconvened
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             open session.)
             (On record: 3:24 p.m.)
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             CHAIRPERSON MIDDLETON: All right. Have the
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    doors been officially opened?
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             GENERAL COUNSEL JACOBS: Yes.
             CHAIRPERSON MIDDLETON: All right, then we are
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   back in open session and this adjourns the meeting.
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    thank you.
             And at 3:30, we will begin the Governance
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    Committee meeting.
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CERTIFICATE OF REPORTER

I, JAMES F. PETERS, a Certified Shorthand
Reporter of the State of California, do hereby certify:

That I am a disinterested person herein; that the foregoing California Public Employees' Retirement System,
Board of Administration, Risk & Audit Committee open
session meeting was reported in shorthand by me, James F.
Peters, a Certified Shorthand Reporter of the State of
California;

That the said proceedings was taken before me, in shorthand writing, and was thereafter transcribed, under my direction, by computer-assisted transcription.

I further certify that I am not of counsel or attorney for any of the parties to said meeting nor in any way interested in the outcome of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand this 28th day of November, 2022.

1.3

fames & Potter

JAMES F. PETERS, CSR

Certified Shorthand Reporter

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