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<u>Circular Letter</u>

TO: ALL CALPERS EMPLOYERS

SUBJECT: **ELECTRONIC FUND TRANSFER (EFT) PROVIDER CHANGE**

The Electronic Fund Transfer (EFT) Program on the CalPERS Web site will be unavailable from 3:00 p.m. on June 30, 2009 to 8:00 a.m. on July 1, 2009. After that time, we will be hosted by our new provider, Metavante. Due to this change, we will no longer be offering Interactive Voice Response (IVR) payments by telephone. All payments must be made through our CalPERS Web site or at http://www.paycalifornia.com/PERS.

For employers that have utilized our EFT program in the past you will:

- Click on the "First Time User" link to initially sign in.
- Input your 4-digit employer code and 4-digit security code that you currently use.
- Be directed to a site that requires you to input your email address, password and select a security question. You may be asked to create a new security code.
- Create your account, then select "return to login page" to log in and begin making your payments.

The screens will look much like the screens you currently use. However, as an added convenience, you will be able to cancel payments from this site.

If you have questions regarding the CalPERS EFT Program, or are interested in enrolling, please call the CalPERS Cashier Unit from 8:00 a.m. to 4:00 p.m. at (916) 795-7768 or (916) 795-7829.

Lori McGartland, Chief **Employer Services Division**