



P.O. Box 942709  
Sacramento, CA 94229-2709  
**888 CalPERS** (or **888-225-7377**)  
Telecommunications Device for the Deaf  
No Voice (916) 795-3240  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

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# **Circular Letter**

**TO: ALL CALPERS EMPLOYERS**

**SUBJECT: NEW ENHANCEMENTS TO THE CALPERS EDUCATION CENTER**

On February 1, 2008, CalPERS will unveil new enhanced capabilities for the CalPERS Education Center (CEC). The CEC is a personalized, centralized, and secure online service that allows you to enroll in training classes that cover CalPERS membership, payroll, and retirement benefits.

Since making its debut this past summer, this new technology has provided employers and members quick online registration for CalPERS education and training classes along with the capability to download training materials. With the new enhancements, you are able to learn more about CalPERS topics and services at a time that is convenient to you.

The new enhancements allow you to:

- Take classes online – 24 hours a day, 7 days a week
- Be placed on a waiting list if an instructor-led class is full and receive notification when space becomes available
- Be notified of upcoming instructor-led classes in your area

Employers will be able to:

- Manage their employees' class enrollments
- Enroll in multiple instructor-led classes

Your employees will now access the CEC by logging into the my|CalPERS personalized Web site for CalPERS members where they will also be able to:

- View the schedule for upcoming Benefit Fairs
- Schedule appointments for retirement and benefit questions with CalPERS staff (available March 2008)

You are encouraged to utilize the CEC to meet your agency's education needs by visiting CalPERS On-Line Web site at [www.calpers.ca.gov](http://www.calpers.ca.gov). Please share this information with your employees so they can also enjoy the enhanced benefits of the CEC.

If you have any questions, please call the Employer Contact Center toll free at **888 CalPERS** (or **888-225-7377**).

Lori McGartland, Chief  
Employer Services Division