

Employer Technical Toolkit Quick Reference - Retirement

Documentation for Getting Started

Guide to the Technical Toolkit (PDF) – This guide defines the content within the Toolkit with instructions and guidelines specific to payroll, retirement and health transactions for the development of XML files and requesting SFTP access for business partners interested in submitting files via SFTP.

Encryption Decryption File Naming (PDF) – This document describes the Encryption Decryption Service, designed to allow an external entity (such as an employer) to interact with CalPERS using encrypted data files.

Common Schemas/Utilities

These XSD files are used when creating all XML files received by/sent from myCalPERS.

CommonUtilities (XSD) – This file defines the specifications for the data elements that are common across all of the XML files used by myCalPERS (i.e., addresses, phone numbers, dates, currency amounts, etc.).

SoapEnvelope (XSD) – This file is common across all files transmitted to CalPERS using SFTP or file upload.

Schemas for Creating Retirement and Health XML Files

The XSD files listed below are used for building both retirement and health XML files for public agencies, State agencies and schools. You must refer to the appropriate DEDs, also listed below, for determining which data elements should be included in the XML file you are creating.

Schema Documentation (PDF) – This document provides technical details for the retirement and health transactions schema (RetirementHealthTransactionsV1.xsd)

RetirementHealthTransactionsV1 (XSD) – This file defines the structural requirements for building the retirement and health enrollment XML files.

RetirementHealthResponseV1 (XSD) – This file defines the structure of the file CalPERS will return to employers who submit retirement and health enrollments in an XML file using SFTP. (SFTP submission only)

Documents for Creating Retirement/Health XML Files

[Retirement/Health] Enrollment Data Element Definitions (PDF) – This document is for public agencies and non-CSU schools only and defines the data elements and business rules for inclusion in the retirement/health enrollment XML file. These data elements are embedded into the structure found in the retirement/health enrollment schema.

State - [Retirement/Health] Enrollment Data Element Definition (PDF) – This document is for State agencies and CSUs only and defines the data elements and business rules for inclusion in the retirement/health enrollment file. These data elements are embedded into the structure found in the retirement/health enrollment schema.

[Retirement/Health] Enrollment Response Data Element Definitions (PDF) – This document defines the data elements CalPERS will send to employers after processing the retirement/health enrollment data submitted through SFTP. (SFTP submission only)

State - [Retirement/Health] Enrollment Response Data Element Definitions (PDF) – This document defines the data elements CalPERS will send to State agencies/representatives after processing the retirement/health enrollment data submitted through SFTP. (SFTP submission only)

20160701000000_001_00007_Sample.xml – A sample retirement/health enrollment XML file, which can be used as a reference.

20160101000000_000_00007_SampleResponse.xml – A sample retirement/health enrollment response XML file, which can be used as reference for SFTP submitters. (SFTP submission only)

Figure 1.1 Employer Technical Toolkit Contents, Health Folder

